



Certificate of Insurance Request
Email to: CertDesk@ioausa.com
Fax Number: 407-788-7933

Association Certificate of Insurance Request Form

Please forward a copy of the mortgage lender letter sent to you by mail. This provides us the mortgagee clause and all of the information that we need to issue the COI accurately.

Remember to include your Association's name, unit number if applicable, and your email address if you would like a copy returned for your file and provide us with either a fax number or an email for the Lender if not stated on the letter

OR

Complete the form in its entirety below and send to: CertDesk@ioausa.com

Name of Association:

Your Email Address or Phone Number:

Unit Owner/ Borrower Name:

Borrower Address & Unit Number:

Certificate Holder/Mortgagee Clause:

Lender Address:

Loan Number:

Lender Fax or Email Address:

Notes:

Date